All NSF proposals must include a Data Management Plan (DMP), no longer than two pages, that describes the Principal Investigator’s plans for managing data and sharing the products of research, or shows that such plans are not needed. DMPs will be submitted through FastLane as a supplementary document. FastLane will not accept proposals that do not have a DMP. DMPs will be reviewed as part of the intellectual merit or broader impacts of the proposal, or both, as appropriate.

DMPs illustrate the intention of full and open sharing of all data with the research and applications communities, private industry, academia, and the general public—a result of the Federal Funding Accessibility and Transparency Act.

Data management requirements and plans specific to the Directorate, Office, Division, Program, or other NSF unit relevant to a proposal are available at [http://www.nsf.gov/bfa/dias/policy/dmp.jsp](http://www.nsf.gov/bfa/dias/policy/dmp.jsp).

Please note that if a specific program solicitation provides guidance on preparation of DMPs, such guidance must be followed. If specific guidance for a particular program is not available, the requirements set forth in the current NSF Grant Proposal Guide apply.

Once Dickinson PIs have drafted DMPs for their projects, LIS staff should be contacted early to allow them to provide estimates of costs related to the implementation of the DMPs (see process chart below). These costs can be added to the NSF budget.


Dickinson College’s Sponsored Projects Office and Library Information Services are dedicated to supporting faculty members’ efforts in the development of DMPs and the dissemination and sharing of their NSF-funded research results.

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**NATIONAL SCIENCE FOUNDATION DATA MANAGEMENT PLAN PROCESS**

Principal Investigator (PI) develops DMP for proposed project, using NSF Directorate-specific guidelines ([http://www.nsf.gov/bfa/dias/policy/dmp.jsp](http://www.nsf.gov/bfa/dias/policy/dmp.jsp)), solicitation-specific guidelines, or the general guidelines, as outlined in the NSF Grant Proposal Guide. **RECOMMENDED LANGUAGE TO INSERT INTO DMP:** To ensure easy access to information about data resulting from this project for outside parties at the time of award, a web page link is available (title: “Federally Funded Research Data”) under Dickinson’s public internet web site where an active email address exists to request a copy of this Data Management Plan, data or other products resulting from this project.

Once the draft DMP is developed, the PI forwards the document to the Sponsored Projects Office and Pat Pehlman ([pehlman@dickinson.edu](mailto:pehlman@dickinson.edu)). Pat Pehlman will then identify the appropriate LIS liaison. The LIS liaison will provide estimates of costs associated with the implementation of the DMP. These costs may be added to the NSF budget. Pat Pehlman requests appropriate lead time for LIS liaisons to assist with the DMP process.

At the time of award, project information will be accessible on the Sponsored Projects Office public Web site (and interested parties will be able to request a copy of the relevant DMPs). After project data is collected, analyzed and organized by the PI—as described in the DMP—interested parties will be directed to the appropriate repository for purposes of dissemination.